



**CITY OF LEON VALLEY
CITY COUNCIL SPECIAL MEETING**

Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, October 20, 2015

MINUTES

The City Council of the City of Leon Valley, Texas met on the 20th day of October, 2015 at the Leon Valley Conference Center located at 6421 Evers Road, Leon Valley, Texas for the purpose of the following business:

SPECIAL CITY COUNCIL MEETING

Mayor Riley called the Special City Council Meeting to order at 5:30 p.m.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members David Edwards, Carmen Sanchez, Monica Alcocer, and Benny Martinez. Council Member David Jordan was excused.

Also in attendance were:

City Manager Kelly Kuentler, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Patrick Bernal, Public Works Director Melinda Moritz, and Assistant Police Chief Ray Lacy.

The City Council shall meet in Executive Session under Texas Government Code to discuss the following:

- A. **§551.072 Real Property** - Discussion and possible action on acquisition of property located at 6908 Poss Road.
- B. **§551.074 Personnel Matters** - Review, discussion and possible action on the City Attorney contract.
- C. **§551.071 Consultation with Attorney** – Update on pending litigation, Larry Little v. City of Leon Valley Economic Development Corporation Civil Cause No. 2011-C1-17823.

The City Council went into Executive Session at 5:31 p.m.

Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.

The City Council reconvened into Open Session at 7:00 p.m.

Item A: A motion was made by Council Member Monica Alcocer and seconded by Council Member Carmen Sanchez, to authorize the City Manager to enter into negotiations for the purchase of property at 6908 Poss Road. Upon a vote of four (4) for and zero (0) against, with Council Member David Jordan being excused, Mayor Riley announced the motion carried.

Item B: No action was taken.

Item C: No action was taken.

Adjournment

Mayor Riley announced the meeting adjourned at 7:03 p.m.

**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, October 20, 2015

MINUTES

Mayor Riley called the Regular City Council Meeting to order at 7:10 p.m. and led the Pledge of Allegiance.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members David Edwards, Carmen Sanchez, Monica Alcocer, and Benny Martinez. Council Member David Jordan was excused.

Also in attendance were:

City Manager Kelly Kuenstler, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Patrick Bernal, Public Works Director Melinda Moritz, Assistant Police Chief Ray Lacy, Police Chief Randall Wallace, Fire Chief Luis Valdez, Community Development Director Elizabeth Carol, Library Director Sandy Underwood and Finance Director Vickie Wallace.

Citizens to Be Heard and Time for Objections to the Consent Agenda.

Mayor Riley asked if any of the Council Members wished to pull any item from the Consent Agenda for discussion. There being no item pulled the Mayor proceeded to citizens to be heard.

- Walter Geraghty, 7315 Ellerby Point, spoke about the Evers corners and the difficulty in navigation around them. Mr. Geraghty also spoke about the American Legion Commander choosing Raymond Rimkus Park for an event on October 31st at 9:00 a.m.

Presentation honoring Don Burgess contributions and thirty (30) years of service to the City of Leon Valley.

Mayor Riley presented a clock honoring Don Burgess' contributions and thirty years of service to the City of Leon Valley.

Presentation honoring Detective Jimmie Wells contributions and thirty (30) years of service to the City of Leon Valley.

Mayor Riley presented a clock honoring Detective Jimmie Wells' contributions and thirty years of service to the City of Leon Valley.

CONSENT AGENDA

Approval of City Council Minutes. (S. Passailaigue)

a) September 08, 2015 Special City Council Meeting

Approval of Quarterly Investment Report for the quarter ended September 30, 2015. M&C #2015-10-20-01 (V. Wallace)

Approval of Annual Investment Report for the fiscal year ended September 30, 2015. M&C #2015-10-20-02 (V. Wallace)

Consideration Amending Plat #2015-943 for David Smith, to amend the properties and relocate the lot lines between the remaining portion of lot 25 and all of lot 26 and 27, and assign new legal descriptions being lot 34 and 35, Block E, CB 4446 Linkwood Additions Subdivision. M&C #2015-10-20-03 (E. Carol)

A motion was made by Council Member Benny Martinez and seconded by Council Member Monica Alcocer, to approve Consent Agenda Item #9 (September 08, 2015 City Council Minutes), Item #10 (Quarterly Investment Report), Item #11 (Annual Investment Report) and Item #12 (Amending Plat #2015-943) as presented. Upon a vote of four (4) for and zero (0) against, with Council Member David Jordan being excused, Mayor Riley announced the motion carried.

REGULAR AGENDA

Conduct a public hearing to consider a Final Replat #2015-950, to replat Lot 5, 6 and 7, Block 1 CB 4446B out of the Bandera Heights Subdivision generally located at 7050 Bandera Road, and within the Sustainability Overlay District. M&C #2015-10-20-04 (E. Carol)

Community Development Director Elizabeth Carol presented the item at the request of Fertitta Reality Inc., on behalf of Starbucks to replat and shift the property lines between lots 5, 6 and 7, Block 1, CB 4446B. The replat is designed to support the development of a "coffee shop" at 7050 Bandera Road. Community Development Director Carol informed the City Council that as a courtesy, fifteen notices were mailed to adjacent property owners advising them of the replat. The City's contracted engineer Sia Sayyadi, reviewed the replat and supporting documents and found the replat to be in substantial conformance to Chapter 10 – Subdivision and the Texas Local Government Code; approval is recommended.

Mayor Riley opened the Public Hearing at 7:19 p.m.

There being no public comments, Mayor Riley closed the Public Hearing at 7:20 p.m.

A motion was made by Council Member Monica Alcocer and seconded by Council Member Carmen Sanchez, to grant final approval of Plat # 2015-950 as presented. Upon a vote of four (4) for and zero (0) against, with Council Member David Jordan being excused, Mayor Riley announced the motion carried.

Discussion and possible action on a presentation from MDLG & Company's update on the Leon Valley Fall Festival. M&C #2015-10-20-05 (E. Carol)

Mike DeLaGarza gave a presentation on the Leon Valley Fall Festival.

Approval of Unattended Child Policy for Library as recommended by Board of Trustees of the LVPL. M&C #2015-10-20-06 (Library Board Trustee, Chair Katie Gwaltney)

Library Director Sandy Underwood along with Library Board of Directors Katie Gwaltney and Carol Poss presented this item by first saying that the Leon Valley Public Library welcomes and encourages children of all ages to utilize the Library to develop a life-long love of learning and reading. All of the speakers stressed that the safety and well-being of each child is of utmost importance. The responsibility for the safety and behavior of children in the Library rests with the parent/caregiver and not with the Library personnel.

The policy directly relates to the Strategic Plan Goal #2 of Safety and Security. As a library, we want to provide our services to the community in a safe atmosphere. Establishing guidelines for the presence of children in the library will aid in keeping Leon Valley safe. The policy also relates to Strategic Plan Goal #6 of Citizen Involvement. Children are citizens and as a Library, we wish to involve them in literacy and programming of all types from a young age. Doing so in a safe manner is of utmost importance. Lastly, the policy also relates to Strategic Plan Goal #7, "promoting recreational/cultural activities to enhance the quality of life and wellness of the community." The library continually provides programs for the community, children in particular. These programs range from pure entertainment value, to literacy, cultural, educational and historical. Again, bringing children into a location must be done in a safe manner for the child.

The Leon Valley Public Library Trustee Board recommends that the Council approve the Unattended Child Policy so the Library has parameters to act upon in the event of an unattended child in the library, in attempting to keep the child safe.

A motion was made by Council Member Benny Martinez and seconded by Council Member Monica Alcocer, to approve the Unattended Child Policy as presented. Upon a vote of four (4) for and zero (0) against, with Council Member David Jordan being excused, Mayor Riley announced the motion carried.

Discussion and possible action on the visit of the National Commander for the American Legion. M&C #2015-10-20-07 (Council Member Jordan and Council Member Martinez)

Council Member Benny Martinez requests that Mayor Riley present a proclamation during this event.

Mr. Walter Geraghty requests that police and EMS services be available for the event.

City Manager Kelly Kuenstler stated that she would like to meet with Mr. Geraghty to discuss the details of the event.

A motion was made by Council Member Carmen Sanchez and seconded by Council Member Benny Martinez, that the City of Leon Valley co-sponsor the Walk with the American Legion on October 31, 2015. Upon a vote of four (4) for and zero (0) against, with Council Member David Jordan being excused, Mayor Riley announced the motion carried.

Discussion and possible action on a request by the American Legion to place signage on City entrance posts. M&C #2015-10-20-08 (M. Moritz)

Public Works Director Melinda Moritz presented the item for City Council consideration allowing the American Legion to place their signs on Leon Valley city limit sign posts along Wurzbach, Evers, Grissom, and Timberhill roads.

Mr. Walter Geraghty, Commander of American Legion Post #336, is requesting that his organization be allowed to place "American Legion" signage on the City's entrance sign posts at various locations in the City. The signs would be positioned under existing city limit signs at entrances to the City on Wurzbach, Evers, Grissom, and Timberhill roads. The signs would be posted in advance of his upcoming event, to be held at Raymond Rimkus Park.

A motion was made by Council Member Monica Alcocer and seconded by Council Member Carmen Sanchez, to table the item until the City has a policy or application for a variance. Upon a vote of three (3) for and one (1) against with Council Member Benny Martinez casting the negative vote, and with Council Member David Jordan being excused, Mayor Riley announced the motion carried.

Annual review and adoption of Ordinance No. 15-027 approving the Investment Policy for the City of Leon Valley. M&C #2015-10-20-09 (V. Wallace)

A motion was made by Council Member Benny Martinez and seconded by Council Member Monica Alcocer, to adopt Ordinance No. 15-027 as presented. Upon a vote of four (4) for and zero (0) against, with Council Member David Jordan being excused, Mayor Riley announced the motion carried.

Approval of a Interlocal Agreement ("ILA") between Bexar County and the City of Leon Valley that will facilitate procurement of goods and services needed by the City through a cooperative purchasing program. M&C #2015-10-20-10 (K. Kuenstler)

City Manager Kelly Kuenstler presented this item stating the purpose for the Interlocal Agreement (ILA) is to set forth an agreement between the City and Bexar County regarding: 1) the provision of purchasing services provided by the County to the City, and 2) the City's participation, pursuant to Local Government Code Section 271.101, in cooperative purchasing program with the County wherein the City is allowed to ride contracts with participating vendors. The City is not obligated to use only the County for the purchasing of goods and services. It will serve as an additional tool to help the City secure the best possible price for goods and services. The fee that will be charged if the City makes a purchase through the Bexar County purchasing program is 1% of each Invoice. If the City chooses to ride a contract with a vendor there will be an administrative cost of \$100.00.

City Manager Kuenstler concluded her presentation saying that it is her recommendation that the City Council authorize the Mayor to enter into an Interlocal Agreement with Bexar County to facilitate procurement of goods and services needed by the City when it is in the best interest of the City and citizens.

A motion was made by Council Member Carmen Sanchez and seconded by Council Member Monica Alcocer, to authorize the City Manager to enter into an Interlocal Agreement between Bexar County and the City of Leon Valley procurement of goods and services needed by the City through a cooperative purchasing program. Upon a vote of four (4) for and none (0) opposed and with Council Member Sanchez absent, Mayor Riley announced the motion carried.

Discussion of an amendment to the City Code of Ordinances to allow an increase in the maximum number of animals allowed within the City of Leon Valley. M&C #2015-10-20-11 (K. Kuenstler)

Council Member Carmen Sanchez asked that more research be done to find out how much of a need to increase the number of allowable animals was really needed.

- Kim Crawford, 7007 Forest Mont, spoke in favor of increasing the number of animals.

There was a consensus among member of City Council to take no action on this item at this time.

Presentation and update of the designation of the Huebner Creek Watershed to Mandatory Detention. M&C #2015-10-20-12 (L. Valdez)

Fire Chief Luis Valdez presented the item along with input from Public Works Director Melinda Moritz, Assistant Public Works Director David Dimaline, Community Development Director Elizabeth Carol and Mayor Chris Riley.

This agenda item is intended to provide an update to the City of Leon Valley's petition to the City of San Antonio to extend the designated *Mandatory Detention* area to include the entire Huebner Creek Watershed upstream of the City of Leon Valley. Designation of Mandatory Detention works to lessen the impact of storm water runoff from future development or re-development by eliminating the option previously offered to Developers that allowed them to pay a fee into a regional flood control fund in lieu of providing onsite detention. The designation as mandatory detention also officially designates and recognizes that the City of Leon Valley is an *area prone to flooding*, in accordance with the City of San Antonio's Unified Development Code.

City Manager's Report:

a) Approved Minutes from Boards, Commissions and Committees

b) Upcoming Important Events:

- Early Voting (Constitutional Amendment) - in the Library Meeting Room from October 19 through end of the month.
- Fall Festival, October 24th at Raymond Rimkus Park from 3:00 p.m. – 9:00 p.m.
- Coffee with the Mayor & Council, October 24th – Possible items for discussion
- Arbor Day, October 31st from 9:00 a.m. – noon at the Library parking lot.
- Bexar County Incident Command System Training at the Leon Valley Fire Department Training Room – November 2nd from 5:30 p.m. – 7:30 p.m.

City Manager Kuenstler reminded everyone of the upcoming agenda items as well as upcoming City events.

Citizens to be Heard.

- Kim Crawford, 7007 Forest Mont, spoke more about animals.
- Henry Diecker, 6114 Britania Ct, spoke against increasing the number of allowed animals.
- Maria Gamboa, 6815 Forest Meadow, spoke about a dog that keeps "messing" in her yard.
- Belinda Ealy, 7314 Canterfield, asked about the City's ordinance on littering; and about Waste Management's initiative at the Fall Festival.

Announcements by the Mayor and Council Members.

Council Member David Edwards announced that he is a "Grandpa Again."

Council Member Carmen Sanchez said she was glad to be back.

Council Member Monica Alcocer informed everyone that they can take their shredded paper in plastic bags to be recycled at the schools (NISD).

Council Member Benny Martinez reminded everyone that the next Leon Valley Area Chamber of Commerce meeting would be held at King's Buffet.

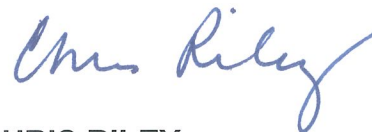
Mayor Chris Riley announced the Walk to Action to be held November 7th at the San Antonio Zoo. Mayor Riley also announced that through the Beautification Committee, the Leon Valley Area Chamber of Commerce has new potted plants.

Adjournment.

Mayor Riley announced the meeting adjourned at 9:50 p.m.

These minutes approved by the Leon Valley City Council on the 19th of January, 2016.

APPROVED



CHRIS RILEY
MAYOR

ATTEST:



SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

